



PAYFORIT.NET USER

If you had already registered for an account in_Payforit.net:

1. The **balance and information** in the payforit account has been transferred to Payschool Central.
2. All monies and/or outstanding balances will be reflected in the new platform.
3. User and password information remain the same.
4. FOLLOW THE NEXT STEPS TO ACCESS & SET UP YOUR INFO IN THE NEW PLATFORM

PAYFORIT.NET USER

PayForIt.net | PaySchools

SIGN UP | LOGIN | INFORMATION (FAQ) | HOW DO I... | CÓMO PUEDO... | CONTACT US | FUNDRAISER | ENHANCEMENTS | LOGIN INSTRUCTIONS

PayForIt.net
Powered by
PaySchools
Click here to learn more about PayForIt.net!

Secure online payment

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TERMS OF USE | PRIVACY STATEMENTS | ANDROID APP ON Google play | Get it on iTunes

To login please use your Email Address. For assistance, please contact our support team at PFIAdmin@payforit.net or call us at 800-572-6642 between the hours of 8:30 a.m. to 7:30 p.m. ET Monday-Friday.

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LOGOUT

Welcome

Your account with PayForIt.net has been deactivated, PayForIt.net has been replaced by our newest generation of online payment systems: **PaySchools Central**.

Please click here to access the new site: [PaySchools Central](https://www.payschoolscentral.com) or you can use the URL <https://www.payschoolscentral.com>

Use your existing PayForIt email and password to login to the PaySchools Central Site.

Thank you for using the PayForIt Site!

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1. enter your email and password as usual.
2. click on submit
3. in the Welcome screen click on the link for Payschools Central to complete set up

PAYFORIT.NET USER

PaySchools Central

English(US)

Welcome

LOGIN REGISTER

Email

Password

LOGIN

[I forgot my password](#)

GET IT ON Google Play Download on the App Store Click here for PaySchools Events

Privacy | Terms | Help

Simply enter the same email and password as in payforit.net

CLICK login

PAYFORIT.NET USER

The following pop-up will display upon login. Confirm your information and click. When you sign in with your credentials, any information that was transferred will be displayed in the message below.

Message from Payschools

Welcome to Payschools Central!

We found the following students on your PFI account and have added them to your account here.

- 1. Logan Smith
- 2. Jane Doe

If you would like to add or remove students you can use the 'User' menu at the top of the page and go to **Manage Students/Patrons**.

Auto-Replenishment(s)

We found Auto Replenishments for your lunch accounts.
We found Auto replenishments for your fund accounts.

We have setup your Auto Replenishments in Payschools Central using your default payment method(s).
If you would like to make any changes to these, use the 'User' menu and go to **Manage Auto Replenishments**.

Notification(s)

We have also migrated your notification settings

If you would like to review these use the **User' menu** and go to **Manage Notifications**.

Scheduled Fee(s)

If you would like to make any changes to the schedule use the '**Schedule Fees**' link on the Fees grid.

[Continue To Dashboard](#)

when you're done
CLICK continue to dashboard

[Continue To Dashboard](#)

continue to
SECURE YOUR ACCOUNT

Please complete all steps to ensure proper
activation.

SECURE YOUR ACCOUNT

Secure Your Account

Register Students Payments Notifications

WE TAKE YOUR ACCOUNT SECURITY TO HEART.

If you contact our support desk for assistance, we'll ask you to answer security questions to confirm we're speaking with you.
Please select three questions and provide answers at least two characters long.

Security Question 1

Select Question *

Your Answer *

Security Question 2

Select Question *

Your Answer *

Security Question 3

Select Question *

Your Answer *

SECURE

[Return To Login](#)

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1. Fill out your 3 security questions and answers after setting up your password. Answers must be at least two characters long.

2. Click **SECURE** and continue

1. For ADD STUDENTS/STAFF – we will email with further instructions to add them through the dashboard so,

2. Click **SKIP** and continue to PAYMENTS

ADD PAYMENTS

Add Payment Method

Register Students **Payments** Notifications

INFORMATION

For your security, only the nickname you choose for your payment method will be displayed on the PaySchools screen when you make payments.

Payment Type

Select Payment Type *

[Clear All](#)

SKIP

BACK

[Privacy](#) | [Terms](#) | [Help](#)

1. Even though you have the option to SKIP adding a payment method, please be aware that this is your 100% contactless payment option to pre-order the menu. Therefore, you must add money to your account in order for the order to actually be confirmed later on.
2. Choose the payment type
3. Enter in the payment method information, including the payment type, nick name, and card number or routing/account numbers. The “Nickname” field is simply a name you can give your payment method. For example: Jane’s Visa CC.

SECURE

ADD PAYMENTS

The screenshot shows the 'Add Payment Method' form for a credit card. The form is titled 'Add Payment Method' and has a navigation bar with 'Register', 'Students', 'Payments', and 'Notifications'. The 'Payments' tab is selected. The form is divided into an 'INFORMATION' section and a 'Payment Type' section. The 'INFORMATION' section contains a warning: 'For your security, only the nickname you choose for your payment method will be displayed on the PaySchools screen when you make payments.' The 'Payment Type' section has a dropdown menu set to 'ACH/Check'. Below this, there are fields for 'Nick Name *' (containing 'Jane's Visa CC'), 'Card Number *', 'MM-YY *', and 'CVV Number *'. A diagram of a credit card is shown with '456' and 'CVV' labels. Below the diagram, there is a section titled 'Credit Card Processing terms and Conditions:' with two paragraphs of text. At the bottom, there are logos for American Express, Discover, MasterCard, and Visa. Two checkboxes are checked: 'By Checking this checkbox, I agree to the Credit Card Processing Terms and Conditions.' and 'By checking this box, I am setting this as my default payment method.' Below the checkboxes is a 'Clear All' link and three buttons: 'ADD PAYMENT METHOD' (blue), 'SKIP' (orange), and 'BACK' (blue). At the very bottom, there is a link for 'Privacy | Terms | Help'.

CREDIT CARD

The screenshot shows the 'Add Payment Method' form for an ACH bank account. The form is titled 'Add Payment Method' and has a navigation bar with 'Register', 'Students', 'Payments', and 'Notifications'. The 'Payments' tab is selected. The form is divided into an 'INFORMATION' section and a 'Payment Type' section. The 'INFORMATION' section contains a warning: 'For your security, only the nickname you choose for your payment method will be displayed on the PaySchools screen when you make payments.' The 'Payment Type' section has a dropdown menu set to 'ACH/Check'. Below this, there are fields for 'Nick Name *' (containing 'Jane's Visa CC'), 'My Checking Account', 'Account Type *' (containing 'Checking'), 'Account Number *', and 'Routing Number *'. A diagram of a check is shown with 'ACCOUNT', 'PAYEE', 'AMOUNT', and 'DATE' labels. Below the diagram, there is a section titled 'ACH Electronic Check Processing Terms and Conditions:' with two paragraphs of text. At the bottom, there are two checkboxes checked: 'By checking this box, I agree to the ACH electronic check processing terms and conditions.' and 'By checking this box, I am setting this as my default payment method.' Below the checkboxes is a 'Clear All' link and three buttons: 'ADD PAYMENT METHOD' (blue), 'SKIP' (orange), and 'BACK' (blue). At the very bottom, there is a link for 'Privacy | Terms | Help'.

ACH - bank account

1. Please read the Terms and Conditions for each payment method and check the box to agree.
2. Click **ADD PAYMENT METHOD** to add your payment method.
3. You may add multiple payment methods

REMINDERS & ALERTS SET UP

Notifications

Register Students Payments Notifications

Meal Account Instructions ⓘ

Balance Amount \$ 5.00 Low Meal Balance

Day of Month Select Day Last Day Balance Reminder

Fees Instructions ⓘ

Days Notice Select Day 1 Fee Due

Days Notice Select Day 1 Upcoming Payment

Days Overdue Select Day 1 Overdue Fee

Fund Account Instructions ⓘ

Balance Amount \$ 5.00 Low Fund Balance

Day of Month Select Day Last Day Balance Reminder

Monthly Statement Instructions ⓘ

Day of Month Select Day Last Day Monthly Statement

[Reset All](#)

CONTINUE

BACK

Privacy | Terms | Help

1. PaySchools Central gives you the ability to set up a variety of email notifications. You have the flexibility to turn each option on or off and to make changes at any time. The emails will automatically send to the email address associated with your account.
2. To turn on any of the notifications, simply click the on/off toggle. An orange toggle indicates the notifications are on.
3. For Meal Account we recommend that you get notified when the balance hits \$20.00.
4. FEES and FUND Accounts Notification do not apply to our school district. Click [Instructions](#) to see the notification descriptions.
5. To save your notification settings, click **CONTINUE**
6. The registration process is now complete!
7. Go to DASHBOARD for an overall view of the account



NEXT STEP: ADD FUNDS/MAKE DEPOSITS

GO TO: Step #3 in
www.aliveschoolpr.com/lunch-step-by-step

IF YOU ALREADY HAVE FUNDS:

Consider having AUTO-REPLENISH and never run out funds.

[SET UP AUTO-REPLENISH](#)

ASK ANYTHING:

For Baldwin School alive@baldwin-school.org

For Saint John's School alive@sjspr.org