

MAKE IT EASY



AUTO- REPLENISHMENT

i WHAT IS AUTO- REPLENISHMENT?

it is a feature that you can program in Payschools Central so that when the account reaches a certain balance, it automatically transfers more money (replenishes) into the account. Never run out money.

AUTO-REPLENISHMENT – NEVER RUN OUT MONEY

EXAMPLE	
The lunch account has a beginning balance of	\$75.00
Your purchased meals totaled	\$33.00
After the purchases, the balance is	\$42.00
Auto-replenish activates when account hits a balance below (a balance level below)	\$20.00
Auto-replenish amount (amount to add to account)	+ \$30.00
New balance in lunch account after auto-replenish	\$42.00



IMPORTANT: BEFORE programming AUTO-REPLENISHMENT

The Auto-replenishment will not work on an account that has less money than the amount set in the balance level.

Using the example above:
The account must have more than \$21.00 for the auto-replenishment to work.

AUTO-REPLENISHMENT – NEVER RUN OUT MONEY

The screenshot shows the PaySchools dashboard interface. At the top right, there is a language selector set to 'English(US)', a shopping cart icon with a '0' notification, and a user profile icon. The main header area contains the word 'Dashboard' and a navigation bar with three items: 'All Students', 'Test Example', and a masked profile icon. Below this is a 'Meal' section with a table showing a balance of \$7.00 and an 'Action' button with a shopping cart icon. A sidebar menu on the right lists various options, with 'Auto Replenishment' highlighted in orange. A blue arrow points from the text on the right to this menu item. At the bottom of the dashboard, there are links for 'Privacy | Terms | Help' and a copyright notice: 'Copyright© by PaySchools – Version: 2021.02.17'.

English(US) 0

Dashboard

All Students Test Example

Meal	Action
Balance	
\$7.00	

Auto Replenishment

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To set up auto-replenish:
Click the Auto-
Replenishment option in
the Menu.

AUTO-REPLENISHMENT - NEVER RUN OUT MONEY

Auto Replenishment

All Students

Meal Account

Account Balance* \$999.75

Balance Level* \$20

Amount to Add* \$10

Stop Payments After* 3/19/2020

Payment Method*

SAVE

The "account balance" = is the amount in account at the time you set this up. It cannot be "0.0" or a negative balance.

Auto-replenish WONT WORK on accounts that do not have enough funds.

Auto Replenishment

All Students

Meal Account

Account Balance* \$999.75

Balance Level* \$20

Amount to Add* \$10

Stop Payments After* 3/19/2020

Payment Method*

SAVE

"Balance Level"= amount in the account that activates the transfer of funds.

We suggest \$20.

So, when the account hits below \$20 the auto replenish will activate

Auto Replenishment

All Students

Meal Account

Account Balance* \$999.75

Balance Level* \$20

Amount to Add* \$10

Stop Payments After* 3/19/2020

Payment Method*

SAVE

"Amount to Add"= amount that will be transferred into the account once it hits the "balance level" set before

We suggest no less than \$30.00 or 40.00

Click **SAVE**

AUTO-REPLENISHMENT - NEVER RUN OUT MONEY

Terms and Conditions

1- I authorize CP-DBS, LLC dba PaySchools to charge my credit/debit card or debit my checking/savings account as indicated above. I understand that I can change or revoke this at any time by updating your Auto-Replenishment settings on the PayschoolsCentral.com site. You can opt-out but unchecking the Active box and/or setting the expiration date.

2- If I select my checking/savings account for funds transfer, I agree to pay a return fee of up to \$30.00 if my ACH transfer is returned unpaid. CP-DBS, LLC may represent my transfer up to two more times. I authorize CP-DBS, LLC to make a one-time electronic fund transfer from my account to collect the \$30.00 fee. If my electronic transfer remains unpaid, my debt will be turned over to a collection company or a check recovery company that may charge me a processing fee, as permitted by law. Any information I provide while registering for PayschoolsCentral.com can be used in this process.

3- By registering my account for credit/debit card or checking/savings account transfers, I acknowledge that I am an authorized signer of this account.

By checking this box, I agree to the following Auto-Replenishment Terms and Conditions.

SAVE

Check the "Terms and Condition box"

Click **SAVE**

A confirmation message below will appear.

Click **Close**

Ysa de Jesus Turn Off Status

Account Balance* \$31.61 Balance Level* \$30

Amount to Add* \$100 Stop Payments After* 12/20/2021

Payment Method* ysa de jesus

SAVE

Note: You will be charged an Internet Convenience Fee of \$3.90

Jane is Staff Test

Account Balance* \$10.02 Balance Level* \$ 40.00

Amount to Add* \$ 100.00 Stop Payments After*

Payment Method* ysa de jesus

SAVE

Peter Highschooler

Repeat for all students/staff in the account.

Programing auto-replenish for one students does not activate it for all.

AUTO-REPLENISHMENT - NEVER RUN OUT MONEY

Ysa de Jesus Turn Off Status ✕

Account Balance* \$31.61 Balance Level* \$30

Amount to Add* \$100 Stop Payments After* 12/20/2021

Payment Method* ysa de jesus

SAVE

Note: You will be charged an Internet Convenience Fee of \$3.90

An orange toggle will appear, which indicates auto-replenishment is ON.

To turn-off auto-replenish – move the orange toggle to the left. A message of confirmation will appear

Ysa de Jesus Turn Off Status ✕

Account Balance* \$31.61 Balance Level* \$30

Amount to Add* \$100 Stop Payments After* 12/20/2021

Payment Method* ysa de jesus

SAVE

Note: You will be charged an Internet Convenience Fee of \$3.90

Status ✕ indicates the auto-replenishment is ON but auto-replenish has not been triggered.

Status ● indicates the balance level is ON and the auto-replenish has been met and your account will be replenished that day.